

## CHECK 2024 SPONSOR GOLD COMMITMENT LETTER

Please use this letter to relay your intent to commit to a sponsorship at the GOLD level to the CHECK2024 conference at Kansas State University, May 15 – 16, 2024. This document is not contractually obligating but conveys your intention to support the conference at the GOLD level. Once you pay, you will be established at that level and eligible to receive the benefits listed below. Note: We are limited to the first 30 paid sponsors.

This letter serves to inform the KSU Division of Information Technology and the CHECK 2024 committee of \_\_\_\_\_ (sponsor name) commitment to a sponsorship with the following funds or in-kind goods and services with the benefits defined below:

**\$1,600** providing **GOLD** sponsorship level, including:

- Dinner on Wednesday, breakfast, and lunch on Thursday for four representatives
- Table tents with names and logos on the break table
- Advertising in the program and on the website
- Vendor table (assigned)
- Access to the sponsor's lounge and private meeting rooms

The above-described sponsorship is on the condition that it be used to support a collaborative conference for higher education computing in Kansas (CHECK) hosted by any Kansas public higher education institution that grants baccalaureate degrees.

We will send a letter acknowledging this commitment and the invoice to the email address below. Payment will be due within 30 days of the invoice date.

As a sponsor, I understand that CHECK 2024, administered by the KSU Division of Information Technology, cannot provide a valuation of any non-monetary donations or exchanges of goods or services received as part of the donation arrangement. All valuation of non-monetary donations and application of any quid pro quo exchange is solely the donor's responsibility.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Entity: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Return this letter to:

Kansas State University

Division of Information Technology

2323 Anderson Ave, Suite 116

Manhattan, KS 66502

Or scan and email signed copy to: [Info@Checkconference.org](mailto:Info@Checkconference.org)